

COURSE OUTLINE: HCA116 - FIN. PROC. FOR HLTH

Prepared: Michelle Nogalo, BSc, MBA

Approved: Sherri Smith, Chair, Natural Environment, Business, Design and Culinary

Course Code: Title	HCA116: FINANCIAL PROCESSES: HEALTHCARE FACILITY			
Program Number: Name	2186: HEALTH CARE ADMIN			
Department:	BUSINESS/ACCOUNTING PROGRAMS			
Semesters/Terms:	20F, 21W			
Course Description:	This course provides students with basic accounting and budgeting principles. They will learn about a variety of financial resources and practices they can use for decision making about financial aspects of management in a health care environment. Students will learn about different funding models and how to operationalize the current budget of a unit/division within a larger institution. They will learn to analyze and convey important financial reports, becoming familiar. They will be subjected to performance evaluation, scorecards that measure a variety of outcomes. Students will be introduced to the funding and financial environments of Ontario health care organizations, as well as what affects them, eg. Industry standards, best practices, trends, and access.			
Total Credits:	3			
Hours/Week:	3			
Total Hours:	3			
Prerequisites:	There are no pre-requisites for this course.			
Corequisites:	There are no co-requisites for this course.			
Vocational Learning	2186 - HEALTH CARE ADMIN			
Outcomes (VLO's) addressed in this course:	VLO 5 Practice within the legal, ethical and professional scope of practice of a manager in the province of Ontario.			
Please refer to program web page for a complete listing of program outcomes where applicable.	VLO 6 Utilize health care technology and informatics for the benefit of the patients and support of the institution.			
	VLO 8 Outline strategies to manage risks in the business activities of a health care organization.			
	VLO 10 Apply accounting and financial principles to support the management and operations of an organization.			
Essential Employability Skills (EES) addressed in	EES 1 Communicate clearly, concisely and correctly in the written, spoken, and visual form that fulfills the purpose and meets the needs of the audience.			
this course:	EES 3 Execute mathematical operations accurately.			
	EES 4 Apply a systematic approach to solve problems.			
	EES 5 Use a variety of thinking skills to anticipate and solve problems.			
	EES 6 Locate, select, organize, and document information using appropriate technology and information systems.			
	EES 7 Analyze, evaluate, and apply relevant information from a variety of sources.			

In response to public health requirements pertaining to the COVID19 pandemic, course delivery and assessment traditionally delivered in-class, may occur remotely either in whole or in part in the 2020-2021 academic year.



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HCA116: FINANCIAL PROCESSES: HEALTHCARE FACILITY

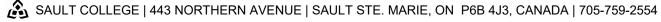
Financial management of health care organizations: an introduction to fundamental tools concepts, and applications by Zelman, N., McCue, M., Glick, N., & Thomas, M. Publisher: San Francisco, CA: Jossey-Bass Edition: 4th ISBN: 978-1118466568 2014 Course Outcomes and Learning Objectives: Course Outcome 1		EES 11 Take responsibility for ones own actions, decisions, and consequences.				
for graduation. Financial management of health care organizations: an introduction to fundamental tools concepts, and applications by Zelman, N., McCue, M., Glick, N., & Thomas, M. Publisher: San Francisco, CA: Jossey-Bass Edition: 4th ISBN: 978-1118466568 2014 Course Outcomes and Learning Objectives: Course Outcome 1	Course Evaluation:	Passing Grade: 50%, D				
Course Outcomes and Learning Objectives: Course Outcomes and Learning Objectives: Course Outcomes and Learning Objectives: Course Outcome 1 1. Explain basic accounting principles, financial principles and practices as they relate to the effective management o of health care operations Course Outcome 2 2. Apply budgeting principles for revenue, operational and capital budgets as well as describing the budgeting process and sources of funding. Course Outcome 3 3. Assess operational performance of basic health care program against plan and forecast future performance based on current trends. Course Outcome 4 4. Explain the relationship budgeting process and business case development in health care leadership roles.		A minimum program GPA of 2.0 or higher where program specific standards exist is required for graduation.				
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3. Assess operational performance of basic health care program against plan and forecast future performance based on current trends. Course Outcome 4 4. Explain the relationship between strategic planning, operational planning, budgeting process and business case development in health care leadership roles.		principles for revenue, operational and capital budgets as well as describing the budgeting process and sources of				
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4. Explain the relationship between strategic planning, operational planning, budgeting process and business case development in health care leadership roles.		performance of basic health care program against plan and forecast future performance based on				
between strategic planning, operational planning, budgeting process and business case development in health care leadership roles.		Course Outcome 4	Learning Objectives for Course Outcome 4			
		between strategic planning, operational planning, budgeting process and business case development in health care leadership				
Evaluation Process and Evaluation Type Evaluation Weight	Evaluation Process and	Evaluation Type Eva		Evaluation Weight		

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10%

10%

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Financial Scorecard Assignment

Financial Statements Assignment

Grading System:

	Operational Planning Case Study and Presentation Assignment	40%	
	Participation - attendance and class discussion	10%	
	Program Budgeting Assignment	30%	
Date:	June 17, 2020		
Addendum:	Please refer to the course outline addendum on the Learning Ma information.	nagement System for	further

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